Guidelines for Applied Music Instructor Assignments and Changes

**Instructor assignment**
Emory is fortunate to offer applied music instruction by an outstanding faculty of performers and teachers. The Music Department assigns instructors from the current Artist Affiliate faculty roster.

The Music Department makes every effort to appropriately pair applied instructors and students. Assignments are made taking into consideration instructor load, student request, teaching styles, and other pertinent factors. If a student wishes to change applied instructor, the department will consider the needs of the students, both collectively and individually, in resolving the matter.

Students who wish to request a specific instructor should do so at the time of the music major audition. While the faculty makes every effort to accommodate student preference, students may not be assigned to their requested instructor.

**Instructor change**
Students may change instructors *between* semesters only, not during.

To request a studio change, the student must make an appointment with the Area Coordinator during the semester prior to the change. The student should make the appointment at least a month prior to juries to discuss the basis for the request.

If the above requirement has been met, the department will make every reasonable effort to change the instructor assignment taking into consideration teaching style, instructor load, and other factors. Most applied areas employ more than one affiliate in each instrument. In the event that there is only one instructor, the department will make every reasonable effort to hire an instructor to facilitate the studio change.

Likewise, if an instructor wishes to terminate their association with a student, the instructor should contact the Area Coordinator to request that the student be assigned to a different instructor. The Director of Performance Studies may also be involved in studio changes as needed.